

MINUTES

Attendance:

Present:

Yolanda Morales (Student)
Hector Alamo (Student)
Elvin Crespo Esq.
Samuel A. Delgado
Gene Calderon
Betty Ayala McGovern
Elsa Nunez-Wormack
Dennis Alvarado
Richard Ramirez
Walter A. Oliveras
Evelyn Seda Lequerica
Margaret Rosario-Rivera
Carlos J. Alma
Noemi Velazquez

Absent:

Martin Martinez
Louise Lester
Delia Sosa
Augustin Cruz

ASPIRA Staff: Hilda Rosario, Executive Director

Meeting was called to order at 6:30 p.m.

Margie asked that all Board Members introduce themselves to the new Board Members.

Noemi Velazquez asked that members be given a time limit for discussion Margie agreed. We should be mindful that we have new board members who must travel a long distance to and from our Board Meetings.

1. Waiver of notice. Every Board member indicated that they were duly notified of the meeting.
2. Approval of minutes. Approval October minutes was not necessary because there wasn't quorum. September minutes were reviewed. Elvin moved to approve the minutes. Walter Oliveras seconded the motion.
3. Chairperson's Report:
 - a. Purchase of the building. Margie reviewed and explained that every thing went well. The closing took place on September 27, 1991. She thanked Elvin, Noemi & Hilda for being there. She also thanked Elsa for her contributions toward getting ASPIRA to successfully purchase the building.

- b. Margie briefly informed on the Executive Committee meeting held on October 24, 1991:
 - a. National Board
 - b. Alumni Association
 - c. The advocacy task force
 - d. Public Relations/Awareness
 - e. CPAC Resolutions

Margie informed that she has been invited to speak at the Newark Education Council on December 9, 1991.

4. Executive Director's Report:

- a. Hilda began her presentation of the Executive Director's Report informing the Board that she presented at the Association for Children of New Jersey's 1991 Conference.
- b. She also informed the Board that we no longer have a debt with the Talent Search Office and of her conversation with Mr. Clinton Block in regards to our commitments with Talent Search Program (criteria for grant and implementation). She then reviewed the Board Members manual citing pertinent events and other relevant information. Finally she informed on her acceptance to the Leadership New Jersey Program (thanks to Elsa).

5. Financial Audit Report:

- a. Margie informed that the Financial Audit Report was favorable and that management has already responded to the two reportables. Elvin moved to accept the Report. Carlos unanimously accepted.

6. Development Committee Report:

Evelyn gave her Development Committee Report, focusing on the concert. She stated the next time we must:

- a. hire a publicist
- b. have the activity within the community or closer
- c. start preparation a year in advance

Elsa thanked Evelyn, the committee, and all who helped make the concert possible.

7. Financial Committee Report:

Elvin began his report on the Financial Committee introducing the CPAC Resolution which had been presented and accepted at the Executive Committee Meeting. He then informed on the agreements and commitments between ASPIRA and its tenants. He informed us of the idea to hand over the management of the building to a consulting firm. After some debate, questioning and concerns on the issue, it was agreed to proceed with a feasibility study. Elvin then introduced the Personnel Policy Manual, at which point Dennis had some questions. All members agreed to provide Elvin a list of concerns and recommendations by November 21, 1991. In conclusion, he informed on the open House to take place sometime in 1992.

8. Programs Committee Report:

Walter began his Program Committee report by informing on the student retreat and his experiences. He introduced our student, member Yolanda Morales as the Chair of the S.A.B. She proceeded to inform on the conference and the dilemma of the HIDDEN AGENDA. In continuation she presented the board with a list of eight issues the students prepared which are of utmost concern to them as ASPIRANTES. The issues were clarified and discussed then recommended that the students return with answers to specific questions upon the next meeting.

9. Capital Campaign Report:

Elsa commenced her Capital Campaign Committee report by informing on the breakfast meeting held at Mr. Lowenstein's office.

- His concern were:
1. Negotiations on the Covenant House lease
 2. The square footage on the second floor
 3. Support of the Open House
 4. Mr. Lowenstein will get in touch with the president of one of the pharmaceuticals, Mr. Lerner to initiate and assist with the next stage of our Capital Campaign.

Great emphasis was made by Mr. Lowenstein and the Committee in regards to how the monies should or shouldn't be spent. The Foundation monies must be kept intact and not shifted from one account to the other. Also we were advised not to hold a large amount of money in the foundation account, the funds should be used to pay the principal of the mortgage.

10. National Board Report:

Margie reported on the Executive Committee meeting of the national Board held on November 1, 1991. The National Association Audit was favorable and the deficit has been reduced to \$23,000. The By-Laws were revisited, revised and will be reviewed by the associates once more before the next National Meeting. She also reported that the National Alumni Organization Study has been funded by the AT&T Foundation.

11. Old Business/New Business:

Havin no Old Business items we proceed to New Business. Resumes of potential candidates were introduced to the Board. Elsa recommended that we hold off on new members until a process is established to recommend potential candidates to the Board. As you will recall this was a major issue at July's Retreat. This charge was delegated to the Finance Committee. Walter recommended that Elsa's suggestion be implemented in the future. We then proceeded to introduce each candidate.

The vote for Mr. Aviles was tied, Sam made a motion to withdraw that particular resume. Motion second by Evelyn, 7 withdraw, 4 against, 1 abstained.

The second candidate Abraham Espada was voted in 11 to 1.

The Third candidates credentials will be different until further notice.

The Next Board Meeting will be held at Jersey City State College on December 13th as planned. Elsa will make the arrangements.

Margie reminded the Committee Chairs that they must submit Committee reports on the Threet Year Plan activities. Reports are due at the December Board Meeting.

Carlos Alma displayed different buttons of El Pitirre.

At 10:00 p.m. meeting adjourned motion by Gene seconded by Evelyn, unanimously voted.